

C. M. Amos Printing Co.

1039 Santa Lucia Dr.
Pittsburg, CA 94565

www.amosprint.com
lyleww@amosprint.com

925.458.0103
Fax 925.458.0104

Toll Free
877.587.3731
Fax 877.587.3740

Fax/Mail Order Form for Home Improvement Contracts

Date: _____

Bill to:

Ship to: Same as bill to

Company: _____

Address: _____

City, State & Zip _____

Person ordering: _____

Attn: _____

Phone: _____ Email: _____ Fax: _____

Comments: _____

Quantity	Item No.	Length	Description	# Parts	Price
	HIC		Custom Home Improvement Contract		
All sales submitted via fax and mail will be reviewed upon receipt and customers will be notified of any billing changes for approval prior to order production.					

Payment: Check enclosed or mailed (may delay order)

Credit card: Visa Master Card Amex Discover

Name on card: _____

Card no.: _____

Expires: _____

Zip code of billing address: _____

V code: _____

Last 3 numbers from back of card on signature panel for most cards; American Express code is on front of card above the last digits of the card number.

Sub-Total	
Sales Tax <small>All California sales are subject to tax; San Francisco County 8.5%; San Mateo & Contra Costa Counties 8.25%; the rest of California @ 7.25% base tax.</small>	
TOTAL	

Thank You!

C. M. Amos Printing Co.

1039 Santa Lucia Dr.
Pittsburg, CA 94565

www.amosprint.com
lyleww@amosprint.com

925.458.0103
Fax 925.458.0104

Toll Free
877.587.3731
Fax 877.587.3740

Imprint and Contract Production Specs

This page is designed to be filled out and used in conjunction with the sample contract, item page and the online ordering page of the form being ordered. The online order page contains the options and choices available for the form and should be on-screen when filling in this form for reference. Include this page for each form being ordered.

Contract Page Options: Please print clearly or type form. Attach separate sheet when necessary. The clearer your instructions the better. The choices you make may change your order to a larger contract. You'll be informed of any problems.

Home Improvement Salesman: Name _____ Registration No. _____

Finance Charge: Check box to include finance charge clause; complete the following:
Per month interest: _____ % Minimum charge: \$ _____ include blank line only.

Authorization/Acceptance: Check this box to include Authorization & Acceptance clauses.
We'll use the same imprint line above Representative's Signature as provided on the heading page.

Terms & Conditions: Please choose the Terms & Conditions for the reverse side of the contract page. Be aware that the pricing only includes printing one page of Terms & Conditions. Each is identified by the first few words in the clause. You can include your own or change the wording in any of them; if many changes are required, please email us a word document containing your Terms & Conditions. You will be advised if there is a problem. The first two must be included.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Note about Extra Work & Change Orders | <input type="checkbox"/> Payments & Right to Stop Work |
| <input checked="" type="checkbox"/> Performance of Extra or Change Order Work | <input type="checkbox"/> Clean Up |
| <input type="checkbox"/> Final Approval | <input type="checkbox"/> Limitations |
| <input type="checkbox"/> Services Not Covered | <input type="checkbox"/> Attorney's Fees |
| <input type="checkbox"/> Owner's Responsibilities | <input type="checkbox"/> Validity & Damages |
| <input type="checkbox"/> Plans & Specs | <input type="checkbox"/> Asbestos, Lead, Mold & Hazardous Materials |
| <input type="checkbox"/> Subcontracts | <input type="checkbox"/> Weather & Other Damages |
| <input type="checkbox"/> Changes to Work | <input type="checkbox"/> Limited Warranty |
| <input type="checkbox"/> Concealed Conditions | <input type="checkbox"/> Completion & Occupancy |
| <input type="checkbox"/> Delays | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Fees, Taxes & Assessments | <input type="checkbox"/> Standards & Materials |

Notes and comments: _____

