

C. M. Amos Printing Co.

1039 Santa Lucia Dr.
Pittsburg, CA 94565

www.amosprint.com
lyleww@amosprint.com

925.458.0103
Fax 925.458.0104

Toll Free
877.587.3731
Fax 877.587.3740

Fax/Mail Order Form for Service & Repair Contracts

Date: _____

Bill to:

Ship to: Same as bill to

Company: _____

Address: _____

City, State & Zip _____

Person ordering: _____

Attn: _____

Phone: _____ Email: _____ Fax: _____

Comments: _____

Quantity	Item No.	Length	Description	# Parts	Price
	SRC		Custom Service & Repair Contract		
All sales submitted via fax and mail will be reviewed upon receipt and customers will be notified of any billing changes for approval prior to order production.					

Payment: Check enclosed or mailed (may delay order)

Credit card: Visa Master Card Amex Discover

Name on card: _____

Card no.: _____

Expires: _____

Zip code of billing address: _____

V code: _____

Last 3 numbers from back of card on signature panel for most cards; American Express code is on front of card above the last digits of the card number.

Sub-Total	
Sales Tax <small>All California sales are subject to tax; San Francisco County 8.5%; San Mateo & Contra Costa Counties 8.25%; the rest of California @ 7.25% base tax.</small>	
TOTAL	

Thank You!

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Imprint and Contract Production Specs

This page is designed to be filled out and used in conjunction with the sample contract, item page and the online ordering page of the form being ordered. The online order page contains the options and choices available for the form and should be on-screen when filling in this form for reference. Include this page for each form being ordered.

Contract Page Options: Please print clearly or type form. Attach separate sheet when necessary. The clearer your instructions the better. The choices you make may change your order to a larger contract. You'll be informed of any problems.

Contract Pricing Options: The contract page is set up with both the "Fixed Price" and "Time & Materials" methods available. If you use only one or the other method, we can remove the unused method. The wording should not be changed as it is designed to meet with requirements. Check the box below for the appropriate method and we'll remove the unneeded wording. If you use both, do not check a box.

We use Fixed Price only We use Time & Materials only

Dates: Check this box to include Starting/Completion Dates.

Service Charge: Check this box to include Service Charge.

Finance Charge: Check box to include finance charge clause; complete the following:

Per month interest: _____ % Minimum charge: \$ _____ include blank line only.

Disasters: Check this box to include Disaster Cancellation clause only.

Disaster & Regular: Check this box to include **both** Regular and Disaster Cancellation clauses.

Authorization/Acceptance: Check this box to include Authorization & Acceptance clauses.

We'll use the same imprint line above Representative's Signature as provided on the heading page.

Notes and comments: _____
