

# CHANGE ORDER

THIS AGREEMENT IS BETWEEN

Change Order No.: \_\_\_\_\_

AND

Date: \_\_\_\_\_



Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Email \_\_\_\_\_

Job Location: \_\_\_\_\_

Description of the Changes and Description of the Significant Material to be Used and Equipment to be installed:

Revised Approximate  
Completion Date:

Pricing of additions/credits specified herein: \$ \_\_\_\_\_

Previous Contract amount: \$ \_\_\_\_\_

Revised Contract Total: \$ \_\_\_\_\_

Schedule of Progress Payments will be affected in the following manner:

1. \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Work or Services scheduled to be supplied
2. \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Work or Services scheduled to be supplied
3. \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Work or Services scheduled to be supplied
4. \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Work or Services scheduled to be supplied

**Yes** \_\_\_ **No** \_\_\_ a subcontractor may be used on this project. **If Yes, the following applies:** "One or more subcontractors will be used on this project, and the contractor is aware that a list of subcontractors is required to be provided, upon request, along with the names, contact information, license number, and classification of those subcontractors."

**Accepted:** The above pricing, all specifications, and changes to the schedule of progress payments of this Change Order are satisfactory and are hereby approved. This Change Order becomes a part of and in conformance with the existing contract. All work is to be performed under the same terms and conditions as specified in the original contract unless otherwise specified herein.

X \_\_\_\_\_  
Owner's Signature Date

X \_\_\_\_\_  
Owner's Signature Date

For: Sunrise Construction

X \_\_\_\_\_  
Representative's Signature Date

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**Change Order Specifications Sheet 1**

Date \_\_\_\_\_ Change Order No. \_\_\_\_\_

Job Location: \_\_\_\_\_

DEMO VERSION - NOT VALID

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**Change Order Specifications Sheet 2**

Date \_\_\_\_\_ Change Order No. \_\_\_\_\_

Job Location: \_\_\_\_\_

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**Change Order Specifications Sheet 3**

Date \_\_\_\_\_ Change Order No. \_\_\_\_\_

Job Location: \_\_\_\_\_

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